

# GOVERNMENT TRANSCRIPTION For Agencies



Q: How can you substantially trim costs, decrease turn-times & enhance workflow...

All without changing your work habits?

A: Create an alliance with  
TRANSCRIPTION PLUS, LLC!

Transcription Plus, LLC was founded in 1989 to provide quality office support in a prompt, efficient manner to the professional community.

Our focus on excellence allows us to offer articulate, unparalleled results.

Transcription Plus, LLC is designed with flexibility in mind, using adjustable staffing levels to meet your individual requirements and fluctuating activity.

## SERVICES

- DIGITAL VOICE FILE TRANSCRIPTION
- TAPE TRANSCRIPTION
- SECURE INTERNET DATA TRANSFER
- TOLL FREE CALL-IN DICTATION
- MEETING MINUTES
- 911 DISPATCHER CALLS
- INTERVIEWS (1:1 or group)
- CRIMINAL CASE INTERVIEWS
- POLICE REPORTS
- CENSUS RECORDS
- LECTURES/SPEECHES
- SEMINARS/SYMPOSIUMS
- MARKET RESEARCH AND SURVEYS
- VIDEO PRODUCTION TRANSCRIPTS
- POLICY FORUMS
- FOCUS GROUPS
- CONFERENCES
- PRESENTATIONS
- TELECONFERENCES
- SPECIAL PROJECTS AND MORE!



## YOUR SATISFACTION: Our Goal

### Advantages with Transcription Plus, LLC

- Consistent, Superior Quality
- Proficient, Accomplished Staff
- Tailored To Fit Your Exact Requirements
- Permanent & Temporary "On Call" Support...Available 24/7/365\*
- Reasonable Rates
- Reduce/Control Overall Staffing Costs
- Control Of Fluctuating Work Volume
- No job is too large or too small!

"She did a GREAT job on the Public Hearing..there were some really difficult speakers that kept walking away from the microphone, and she caught everything!!! Budgets are so tight here, I'm trying to avoid using a Court Reporter unless absolutely necessary. Thanks for a great job!!"

*Municipal Town Clerk  
Connecticut*

"We use Transcription Plus for a variety of content, from lectures and conferences to transcribing video tapes and teleconferences. The turnaround is great, sometimes as short as 24 hours. Accuracy is better than other services we have used. If you've got an important job, go with these folks; you won't be disappointed."

*Michael Cohen  
Cine-Med  
Woodbury, CT*



Proud of our 100% USA Offices and Staff

**Our philosophy is simple...TO EXCEED OUR CLIENTS' EXPECTATIONS**

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